

**Schools Forum Funding Group**  
**Action Notes for meeting held on 06 June 2022**

<b>Agenda item number</b>	<b>Action</b>	<b>To be completed by</b>	<b>Completion date</b>
<b>3</b>	<b>Revenue Outturn 2021-22</b>		
3	To note under 5.8/5.9	<b>Ms E Williams</b>	<b>SF Meeting</b>
3	To add to report to advise the underspend was planned- point-	<b>Ms E Williams</b>	<b>SF Meeting</b>
3	To add a point on discussion on choice not to de-delegate	<b>Ms E Williams</b>	<b>SF Meeting</b>
3	To add a point to say work is continuing internally- fig, 3.6		
3	To add a calculation to do a cost analysis per child		
<b>4</b>	<b>Draft High Needs Budget 2022-23</b>		
4	To adjust table to ensure it fits onto one page	<b>Ms E Williams</b>	<b>SF Meeting</b>
<b>6</b>	<b>Schools Forum Agenda</b>		
6	To move item 6 to prior to outturn item	<b>Ms E Williams</b>	<b>SF Meeting</b>
6	To add a vacancy paper to the SF agenda	<b>Ms C Beevers</b>	<b>SF Meeting</b>
6	To send out vacancy list to SFFG members	<b>Ms C Beevers</b>	<b>ASAP</b>
<b>7</b>	<b>AOB</b>		
7	To send out letter to MP	<b>Mr K Patrick/ Ms C Beevers</b>	<b>SF Meeting</b>
7	To look at wording of constitution and representation	<b>Ms C Beevers/ Ms E Williams</b>	<b>ASAP</b>